

## Policy and Scrutiny

**Open Report on behalf of Richard Wills,  
Director responsible for Democratic Services**

Report to:	<b>Highways and Transport Scrutiny Committee</b>
Date:	<b>18 April 2016</b>
Subject:	<b>Highways and Transport Scrutiny Committee Work Programme</b>

### **Summary:**

This item enables the Committee to consider and comment on the content of its work programme for the coming year.

### **Actions Required:**

Members of the Committee are invited to consider and comment on the work programme as set out in Appendix A to this report and highlight any additional scrutiny activity that could be included for consideration in the work programme.

## **1. Background**

The Committee's work programme for the coming year is attached at Appendix A to this report. The Committee is invited to consider and comment on the content of the work programme.

### Work Programme Definitions

Set out below are the definitions used to describe the types of scrutiny, relating to the items on the Work Programme:

Budget Scrutiny - The Committee is scrutinising the previous year's budget, or the current year's budget or proposals for the future year's budget.

Pre-Decision Scrutiny - The Committee is scrutinising a proposal, prior to a decision on the proposal by the Executive, the Executive Councillor or a senior officer.

Performance Scrutiny - The Committee is scrutinising periodic performance, issue specific performance or external inspection reports.

Policy Development - The Committee is involved in the development of policy, usually at an early stage, where a range of options are being considered.

Consultation - The Committee is responding to (or making arrangements to) respond to a consultation, either formally or informally. This includes pre-consultation engagement.

Status Report - The Committee is considering a topic for the first time where a specific issue has been raised or members wish to gain a greater understanding.

Update Report - The Committee is scrutinising an item following earlier consideration.

Scrutiny Review Activity - This includes discussion on possible scrutiny review items; finalising the scoping for the review; monitoring or interim reports; approval of the final report; and the response to the report.

## **2. Conclusion**

To consider and comment on the Work Programme.

## **3. Consultation**

### **a) Policy Proofing Actions Required**

This report does not require policy proofing.

## **4. Appendices**

These are listed below and attached at the back of the report	
Appendix A	Highways and Transport Scrutiny Committee Work Programme
Appendix B	Forward Plan of Decisions relating to Highways and Transport Scrutiny Committee

## **5. Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Daniel Steel, Scrutiny Officer, who can be contacted on 01522 552102 or by e-mail at [daniel.steel@lincolnshire.gov.uk](mailto:daniel.steel@lincolnshire.gov.uk)

## HIGHWAYS AND TRANSPORT SCRUTINY COMMITTEE

**Chairman:** Councillor Michael Brookes

**Vice Chairman:** Councillor Andrew Hagues

18 April 2016		
Item	Contributor	Purpose
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report
CCTV Pilot Scheme – Parking enforcement outside schools	Matt Jones, Parking Services Manager	Status Report
Winter Maintenance – End of Year Report	David Davies, Principal Maintenance Engineer	Performance Scrutiny
Future Service Delivery	Paul Rusted, Infrastructure Commissioner	Update Report

13 June 2016		
Item	Contributor	Purpose
Grantham Southern Relief Road – Side Roads Order and Compulsory Purchase Order	Les Outram, Senior Project Leader, Highways Client Technical Services Group	Pre-Decision Scrutiny <i>Executive: July 5 2016</i>
Civil Parking Enforcement Annual Report 2015/16	Matt Jones, Parking Services Manager	Annual Report
Parking on Footways / Pavements	Matt Jones, Parking Services Manager	Status Report
Performance Report, Quarter 4 (1 January to 31 March 2016)	Paul Rusted, Infrastructure Commissioner; Jasmine Sodhi, Performance and Equalities Manager;	Performance Scrutiny

11 July 2016		
Item	Contributor	Purpose
Total Transport Update	Anita Ruffle, Group Manager PTU	Update Report
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report
Permit Scheme – Outcome of Consultation	Mick Phoenix, Regulation Manager	Update Report

<b>12 September 2016</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Preparations for Winter 2016/17	David Davies, Principal Maintenance Engineer	Update Report
Speed Limit Policy and Traffic Policy for Schools Update	Graeme Butler, Project and Technical Support Manager; Andy Wharff, Area Highways Manager	Update Report
Enhancing our Users' Experience	Satish Shah, Network Manager South	Update Report
Performance Report, Quarter 1 (1 April to 30 June 2016)	Paul Rusted, Infrastructure Commissioner	Performance Scrutiny

<b>24 October 2016</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report

<b>28 November 2016</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
Winter Maintenance Update	David Davies, Principal Maintenance Engineer	Update Report
Performance Report, Quarter 2 (1 July to 30 September 2016)	Paul Rusted, Infrastructure Commissioner	Performance Scrutiny

### **To be scheduled**

- Regulation Services – Charges and Savings
- Highways Asset Management Strategy
- Traffic Regulation Order Policy
- Recruitment of School Crossing Patrol Staff
- Future Service Delivery (*Further updates as required*)

**For more information about the work of the Highways and Transport Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by e-mail at [daniel.steel@lincolnshire.gov.uk](mailto:daniel.steel@lincolnshire.gov.uk)**

**Forward Plan of Decisions relating to Highways and Transport Scrutiny Committee**

DEC REF	MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE SUBMITTED FOR DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	RESPONSIBLE PORTFOLIO HOLDER AND CHIEF OFFICER	KEY DECISION YES/NO	DIVISIONS AFFECTED
I011129	Grantham Southern Relief Road - Side Road Order and Compulsory Purchase Order	5 July 2016	Executive	Highways and Transport Scrutiny Committee	Report	Senior Project Leader Tel: 01522 555584 Email: les.outram@lincolnshire.gov.uk	Executive Councillor: Highways, Transport, IT and Executive Director for Environment and Economy	Yes	Grantham Barrowby; Grantham East; Grantham North; Grantham North West; Grantham South

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